



郴州职业技术学院
Chenzhou Vocational Technical College

三年制高职酒店管理专业 人才培养方案

酒店管理

640105

2020 级

旅游与公共服务管理系

2020 年 7 月

郴州职业技术学院

三年制高职酒店管理专业人才培养方案

一、专业名称及代码

640105

二、入学要求

三、修业年限

四、职业面向

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| A | B | C | D | E |
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五、培养目标与培养规格

(一) 培养目标

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(二) 培养规格

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六、课程设置

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(二) 公共基础课程

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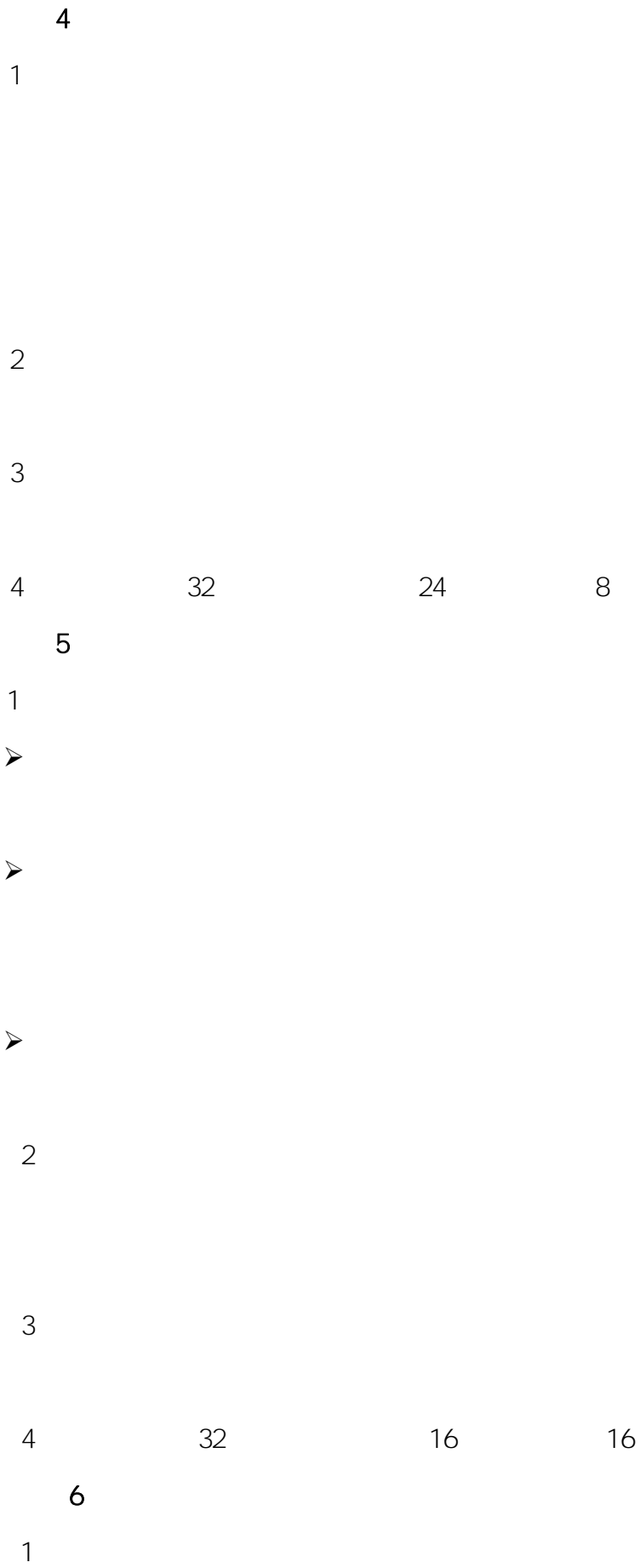
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(三) 专业（技能）课程

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| | | 1. Room Servi ce Room Reservati on Checki ng-i n, Checki ng-out 2. Western and Chi nese Food Servi ce 3. Table reservati on Orderi ng Checki ng-out 4. Banquet Reservati on 5. Busi ness Center Servi ce Booki ng Ti ckets Secretari al | | |
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七、教学进程总体安排

(一) 各类课程学时比例分配

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| 1 | | 10 | 30 | 222 | 352 | 574 | 20.5% | 61.3% | |
|---|--|----|----|-----|-----|-----|-------|-------|--|
| 2 | | 4 | 8 | 64 | 74 | 138 | 5% | 53.6% | |

| | | | | | | | | | | |
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| 3 | | | 8 | 18 | 154 | 154 | 308 | 11% | 50% | |
| 4 | | | 6 | 31 | 239 | 291 | 530 | 19.3% | 54.9% | |
| 5 | | | 5 | 44 | 0 | 1026 | 1026 | 37.4% | 100% | |
| 6 | | | 5 | 9 | 71 | 91 | 162 | 5.9% | 56.2% | |
| | | | 38 | 140 | 750 | 1988 | 2738 | 100% | 72.6% | |
| | | | 2738 | | 25.5% | | | 10.9% | | |
| | | | 72.6% | | | | | | | |

(二) 教学环节时间分配表

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| | | | | | | | | | | |
| 1 | 2w 14 | 16 w | | 1w () | | | 1w | 1w | | 20 w |
| 2 | | 18 w | | | | | 1w | 1w | | 20 w |
| 3 | | 9 w | 9 w | 1w () | | | 1w | 1w | | 20 w |
| 4 | | 17 w | 1 w | | | | 1w | 1w | | 20 w |
| 5 | | 9 w | 1 w | | 5 w | 4 w | 1w | | | 20 w |
| 6 | | | | | | 20 w | | | | 20 w |

(三) 教学进程安排表

| | | | | | | | | | 10w | 10W | 10W | 10W | 10W | 10W | 10W | 10W | 10W | 10W | 20W |
|---|----|-----|--------|--------|-----------|------------|------------|------------|-----------|----------|-----------|-----------|----------|----------|----------|----------|-----|-----|-----|
| | 1 | | A | A09001 | 3 | 48 | 32 | 16 | 4*7 | 4*5 | | | | | | | | | |
| | 2 | | A | A09002 | 4 | 72 | 48 | 24 | | | 4*9 | 4*9 | | | | | | | |
| | 3 | | C | A09004 | 1 | 32 | 16 | 16 | 8 / | | | | | | | | | | |
| | 4 | | A | A09003 | 2 | 32 | 24 | 8 | | | 2*8 | 2*8 | | | | | | | |
| | 5 | | C | A08401 | 2 | 32 | 16 | 16 | | | | | | | 2*8 | 2*8 | | | |
| | 6 | | C | A08400 | 2 | 32 | 16 | 16 | | | | | 2*8 | 2*8 | | | | | |
| | 7 | | B | A08500 | 4 | 148 | 36 | 112 | 14 | | | | | | | | | | |
| | 8 | | B | A08512 | 7 | 108 | 12 | 96 | 2*7 | 2*9+2 | 2*9 | 2*9 | 2*9 | 2*9 | 2*9+2 | | | | |
| | 9 | | B | B05008 | 4 | 64 | 16 | 48 | 4 | / | 16 | +1 | / | 48 | | | | | |
| | 10 | | A | B05006 | 1 | 6 | 6 | 0 | | | | | | | | | | | |
| | | | | | 30 | 574 | 222 | 352 | 6 | 6 | 8 | 8 | 4 | 4 | 2 | 2 | | | |
| | 1 | 8 4 | C | A08103 | 2 | 28 | 14 | 14 | 4*7 | | | | | | | | | | |
| | 2 | | C | A08101 | 2 | 28 | 14 | 14 | | | | | | | | | | | |
| | 3 | | C | A08201 | 2 | 42 | 18 | 24 | 6*7 | | | | | | | | | | |
| | 4 | | C | A08326 | 2 | 42 | 18 | 24 | | | | | | | | | | | |
| | 5 | | C | A08109 | 2 | 32 | 14 | 18 | 2*7 | 2*9 | | | | | | | | | |
| | 6 | | C | A08100 | 2 | 32 | 14 | 18 | | | | | | | | | | | |
| | 7 | | C | A08107 | 2 | 36 | 18 | 18 | | | 2*9 | 2*9 | | | | | | | |
| | 8 | | A | A08204 | 2 | 36 | 36 | 0 | | | | | | | | | | | |
| | | | | | 8 | 138 | 64 | 74 | 12 | 2 | 2 | 2 | | | | | | | |
| | | | | | 38 | 712 | 286 | 426 | 18 | 8 | 10 | 10 | 4 | 4 | 2 | 2 | | | |
| | 1 | | C | A04084 | 2 | 28 | 14 | 14 | 4*7 | | | | | | | | | | |
| | 2 | | C | A0408 | 2 | 36 | 18 | 18 | | 4*9 | | | | | | | | | |
| | 3 | | C | A04034 | 2 | 36 | 18 | 18 | | | | | | | | 4*8 | | | |
| | 4 | | C | A04026 | 2 | 36 | 18 | 18 | | | 2*9 | 2*9 | | | | | | | |
| | 5 | | C | A04070 | 2 | 36 | 18 | 18 | | | | 4*9 | | | | | | | |
| | 6 | | C | A04095 | 4 | 72 | 36 | 36 | | | | | | | 8*9 | | | | |
| | 7 | | C | A04024 | 2 | 32 | 16 | 16 | | | | | | | | 4*8 | | | |
| | 8 | | C | A04071 | 2 | 32 | 16 | 16 | | | | | | | | 4*8 | | | |
| | | | | | | 18 | 308 | 154 | 154 | 4 | 4 | 2 | 6 | | 8 | 12 | 0 | | |
| | 1 | | C | A04072 | 3 | 54 | 27 | 27 | | 4*9 | | | | | | | 2*9 | | |
| 2 | | C | A04073 | 3 | 54 | 23 | 31 | | | | | | | | | | | | |
| 3 | | C | A04022 | 9 | 144 | 50 | 94 | | | 6*9 | | | | | | | | | |
| 4 | | C | A04030 | 8 | 138 | 69 | 69 | | | | 8*9 | 8*9 | | | | | | | |
| 5 | | C | A04029 | 4 | 72 | 36 | 36 | | | | | | | 6*9 | 6*8 | 4*9 | | | |
| | | | | | | | | | | | | | 8*9 | | | | | | |

| | | | | | | | | | | 10w | 10W | 10W | 10W | 10W | 10W | 10W | 10W | 10W | 20W |
|--|---|---|---|--------|------------|-------------|------------|-------------|--|-----------|-----------|-----------|-----------|-----------|-----|-----------|-----------|-----------|-----|
| | 6 | | C | A04028 | 4 | 68 | 34 | 34 | | | | | | | | | 4*8 | 4*9 | |
| | / | | | | 31 | 530 | 239 | 291 | | | | 6 | 8 | 8 | | 14 | 10 | 10 | |
| | 1 | | B | A04024 | 1 | 18 | 0 | 18 | | | | | | | | | | 2*9 | |
| | 2 | | B | A04073 | 2 | 36 | 0 | 36 | | | | | | | | | | 4*9 | |
| | 3 | | B | A04022 | 2 | 36 | 0 | 36 | | | | | | | | | | 4*9 | |
| | 4 | | B | A04080 | 1 | 24 | 0 | 24 | | | | | | | | | | | 1w |
| | 5 | | B | B05001 | 5 | 120 | 0 | 120 | | | | | | | | | | | 5w |
| | 6 | | B | B05003 | 24 | 576 | 0 | 576 | | | | | | | | | | | 4w |
| | 7 | | B | B05004 | 9 | 216 | 0 | 216 | | | | | | 9w | | | | | 20w |
| | / | | | | 44 | 1026 | 0 | 1026 | | | | | | | | | | | |
| | 1 | | C | A04087 | 2 | 36 | 18 | 18 | | 4*9 | | | | | | | | | |
| | 2 | | C | A04074 | 1 | 18 | 9 | 9 | | 2*9 | | | | | | | | | |
| | 3 | | C | A04075 | 2 | 36 | 18 | 18 | | | 4*9 | | | | | | | | |
| | 4 | | C | A04076 | 2 | 36 | 18 | 18 | | | | | | | | | | | |
| | 5 | 8 | B | A04064 | 2 | 36 | 8 | 28 | | | | | 4*9 | | | | | | |
| | 6 | | B | A04077 | 2 | 36 | 8 | 28 | | | | | | | | | | | |
| | 7 | | C | A04078 | 2 | 36 | 18 | 18 | | | | | 4*9 | | | | | | |
| | 8 | | C | A04079 | 2 | 36 | 10 | 26 | | | | | | | | | | | |
| | / | | | | 9 | 162 | 71 | 91 | | | 10 | 4 | | 8 | | | | | 10 |
| | | | | | 102 | 2026 | 464 | 1562 | | 4 | 14 | 12 | 14 | 16 | | 22 | 22 | 20 | |
| | / | / | | | 140 | 2738 | 750 | 1988 | | 22 | 22 | 22 | 24 | 20 | | 24 | 24 | 20 | |

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八、实施保障

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(二) 教学设施

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| 3 | | | 80 | 1.8 | 8 | 80 | 50 |
| | | | 8 | | 80 | | |
| 4 | | | 40 | 1.2 | 2.4M | 4 | 30 |
| | | | | | 25 | 4 | 30 |
| 5 | | | 300m ² | | | | 50 |
| 6 | | | 100 | 1.2M | 2M | 8 | 50 |
| 7 | | | 80 | | | 50 | 50 |
| 8 | | | 80 | | | | 50 |
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(三) 教学资源

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(四) 教学方法

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(五) 学习评价

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(六) 质量管理

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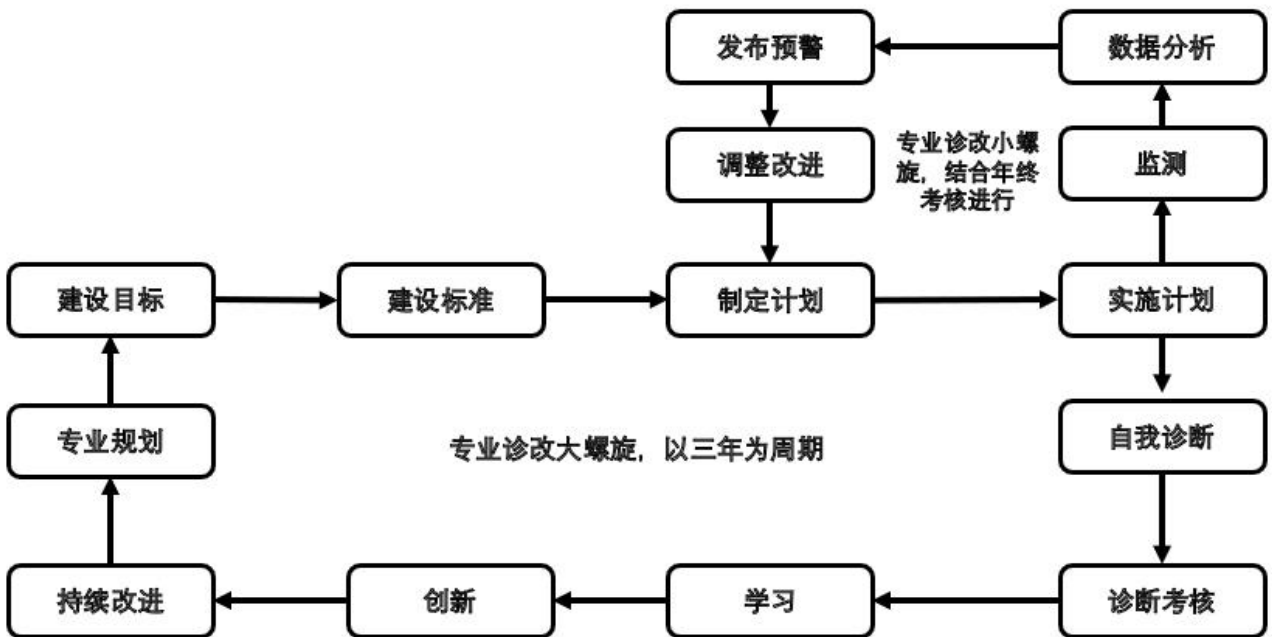


图1 诊断与改进8字螺旋图

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九、毕业要求

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十、附录

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